



Forsyth County Department of Planning & Community Development

110 E. Main Street, Suite 100 | Cumming, Georgia 30040 | (770) 781-2115 | forsythco.com

FOR STAFF USE ONLY

DATE STAMP

Contact Information

A. APPLICANT CONTACT INFORMATION

Name:

Mailing Address:

Phone#:

E-mail Address:

B. REPRESENTATION INFORMATION

Name:

Address:

Phone#:

E-mail Address:



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Mobile Vending Permit (MVP) Application

This form is required for mobile vending permit (MVP) applications. While this application provides some information regarding the necessary requirements to submit a complete application, the full application requirements can be found at forsythco.com. From the main web page, select Department and Offices, then Planning & Community Development. Scroll down and select Zoning Division, then select Zoning and Other Public Hearing Application Information and scroll down to Application Guide and then select Mobile Vending Permit.

A. APPLICANT INFORMATION

Name:

Address:

Phone #:

E-mail Address:

B. REPRESENTATION INFORMATION (IF APPLICABLE)

Preferred Contact: ☐ Attorney ☐ Authorized Agent

Name:

Address:

Phone #:

E-mail Address:

C. PROPERTY INFORMATION

Tax Map & Parcel #(s): (e.g. xxx-xxx)

Current Zoning:

Proposed Use:

Property Acreage:

Restroom Access:

Proposed Road Access:

Does the subject property lie partly within or adjacent to the City of Cumming? ☐ Yes ☐ No

D. REQUIRED BUSINESS OR OCCUPATIONAL LICENSES

A Forsyth County Business License is required for all mobile vendors with permanent addresses within unincorporated Forsyth County. If a business license is required, it must be obtained or applied for at the time of the MVP submittal. Please specify below the license number(s). Please provide copies of all applicable federal, state, or local licenses with your MVP application. Otherwise, provide documentation verifying that all license applications have been submitted for approval.

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Application #

E. MOBILE VENDING PROJECT DESCRIPTION

Please provide a written answer to each question below.

1) Provide a detailed description of the proposed Mobile Vending activities including the location, nature and frequency of the business(es):

2) Will the proposed Mobile Vending activities impose additional noise, traffic, nuisance, fire hazard, or other possible adverse affects on existing businesses located on the subject parcel or in the immediate vicinity? If so, please describe in detail.

3) How will the proposed Mobile Vending activities provide a benefit to the community and the owner of the subject property on which it is to be located?

4) What measures will be utilized to mitigate any reasonable risk of the Mobile Vending activities expanding to such a degree that the use, value, viability and harmony of the existing businesses in the immediate area will be unduly impaired?

5) How will the proposed Mobile Vending activities maintain the established character of a community and not unduly burden nearby property owners and businesses?

F. PROPERTY OWNER AUTHORIZATION: ADD ADDITIONAL SHEETS IF APPLICABLE

This application must be signed by the owner(s) as listed on the deed of record for the subject property. If there is more than one property owner, additional affidavits can be found on the website at forsythco.com. Only the owner or authorized agent (i.e. applicant or representing attorney) may speak on behalf of this application at the public hearing.

The undersigned hereby swear that he/she/they is/are the owner(s) of the subject property as identified on this application.

I /We hereby authorize the authorized agent or attorney listed on the front of this application to speak and act on behalf of the owner(s) in pursuit of the home occupation application on this property. I/We realize that any action granted for this property will be binding on the property regardless of ownership.

Owner Name #1:

Address:

Phone #: E-mail Address:

Signature of Owner: _____ Date: _____

Signature of Notary: _____ Date: _____

Owner Name #2:

Address:

Phone #: E-mail Address:

Signature of Owner: _____ Date: _____

Signature of Notary: _____ Date: _____

Owner Name #3:

Address:

Phone #: E-mail Address:

Signature of Owner: _____ Date: _____

Signature of Notary: _____ Date: _____

Owner Name #4:

Address:

Phone #: E-mail Address:

Signature of Owner: _____ Date: _____

Signature of Notary: _____ Date: _____

G. CORPORATE/COMPANY DISCLOSURE: ADD ADDITIONAL SHEETS IF APPLICABLE

If either the applicant or owner are corporations, provide the names of the corporate stockholders with 10% interest or greater; officers; and directors unless the corporation has stock that is traded on a national stock exchange in which case the corporate name shall be sufficient. If either the applicant or owner are limited liability companies, provide the names of all officers/managers or members. Also, identify any parties having a direct financial interest in the zoning application other than the owner and applicant (e.g. developer or anticipated commercial occupant). If such additional parties having a direct financial interest are corporations or companies, then provide the names of officers, directors, company members, stockholders with 10% ownership or greater, unless the corporation has stock that is traded on a national stock exchange in which case the corporate name shall be sufficient.

In the event that public disclosure of the developer or commercial occupant may cause such developer or occupant to withdraw from pursuing a project due to competition, trade secret, or proprietary business concerns, and if the proposed development advances a bona fide economic development purpose, then an affidavit affirmatively declaring such shall be tendered with the application and in that event only the owner and or authorized applicant shall be identified. The affidavit contemplated in this paragraph shall only be valid for its intended purpose if it is also signed by a duly authorized representative of the Forsyth County Development Authority, Cumming/Forsyth County Chamber of Commerce, or the Forsyth County Manager, with such signature certifying that the pertinent individual is aware of the proposed development and confirms that the proposed development advances a bona fide economic development purpose. For purposes of this paragraph, a bona fide economic development purpose means a development that would be eligible for an inducement under section 22-260 of the Forsyth County Economic Development Ordinance.

If there is more than one corporate entity, additional disclosures can be found on the website at forsythco.com.
I am a duly authorized officer/member of the _____ [corporate entity]. The _____ [corporate entity] is the applicant or owner of the property seeking rezoning, conditional use and/or sketch plat approval and I am fully vested with authority to act on behalf of the _____ [corporate entity] in submitting this application. In making this representation, I acknowledge that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in any matter within the jurisdiction of any department or agency of state government or of the government of any county, city, or other political subdivision of this state, shall upon conviction thereof, be punished by a fine of not more than \$1,000.00 or by imprisonment for not less than one nor more than five years, or both.

Name of Corporate Entity:

Name of Officer(s), Director(s) and/or Stockholder(s)

H. APPLICANT CERTIFICATION (MOBILE VENDING PERMIT): PLEASE READ AND INITIAL THE FOLLOWING 6 STATEMENTS

_____ 1) I have read and understand the requirements as set forth in the Unified Development Code (UDC), Chapter 16, Article IV, Mobile Vendors.

_____ 2) I understand that it is my responsibility to notify the Planning and Community Development Director of any changes in conduct of mobile vending activities that are different from those included in the description above. Such changes may result in the need for a new application.

_____ 3) I understand that all mobile vendors based in Forsyth County are responsible for maintaining a valid Forsyth County business license and that failure to hold a valid business license will prevent their operation on the subject property.

_____ 4) I understand that Forsyth County business licenses acquired are valid for an initial twelve (12) month period and must be renewed annually. Business licenses expire on the last day of December; there is a grace period through the last day of March.

_____ 5) Please list the name(s) and dollar amount of any campaign contribution or gift (for gifts greater than \$100) made to any Forsyth County elected official during the two years immediately preceding the filing of this application. If the applicant is a business, then such disclosure shall pertain to contributions made on behalf of the business as well as on behalf of the individual representing the business for purposes of this application submittal.

Please indicate the name of the elected official, date of gift, and dollar amount of any gift or contribution:

_____ 6) The Unified Development Code (UDC) of Forsyth County requires that the yellow public hearing sign(s) be placed on the subject property at least twenty-one (21), but not more than forty-five (45) days prior to the public hearing. In order to insure that the correct information is included on the public hearing sign(s) and that it/they is/are posted within the specified time frame, the Planning and Community Development Department will prepare the sign(s) and contact the applicant to pick it/them up and post the sign(s) on the subject property by replacing the already posted orange public participation sign(s) with the yellow public hearing sign(s). Once the yellow public hearing sign(s) is/are posted, it is the applicant's responsibility to maintain the sign(s) until an application is withdrawn or a decision is rendered by the Board of Commissioners. The term "maintain" means that the sign(s) shall remain standing, be readable, and be updated regarding any changes in the date of the public hearing. The applicant shall be responsible for removal of all public notice signs within three (3) days of the final motion or date of withdrawal. Failure to do so will result in a fine of one hundred dollars (\$100) per day until the sign (s) is/are removed.

The undersigned has personally appeared before me, a Notary Public, and states upon oath and by initialling, that he/she has read, understands, and agrees to comply with each of the above six (6) applicant certifications.

Printed Name of Applicant: _____ Date: _____

Signature of Applicant: _____ Date: _____

Signature of Notary: _____ Date: _____

I. SIGN & NOISE ORDINANCE ACKNOWLEDGEMENT

By signing below, applicant acknowledges and affirms that prior to submission of this application for a mobile vending permit, applicant has read and reviewed the County regulations applying to such application, including the Forsyth County Sign Ordinance and Forsyth County Noise Ordinance, and agrees to comply with the provisions of the Code.

Name:

Signature of Applicant: _____

Date: _____

J. APPLICANT WITHDRAWAL (ONLY SIGN IF OFFICIALLY WITHDRAWING APPLICATION REQUEST)

Signature of Applicant: _____

Date: _____